



MEETING NOTES

Meeting	Dauphin County, Pennsylvania Hazard Mitigation Plan (HMP) Update Steering Committee Kickoff Meeting		
Date	February 12, 2024	Time	10:00 – 11:00 a.m.
Location	Dauphin County Department of Public Safety, 911 Gibson Boulevard, Steelton, PA		
Attendees	Chris Fisher, Deputy Director, Dauphin County Department of Public Safety (DPS)		
	Lexi Passaro, Office of Emergency Management Planning Specialist, Dauphin County DPS		
	Bob Stout, Emergency Management Specialist, Dauphin County Department of Public Safety		
	Matthew Weber, Dauphin County Community Organizations Active in Disaster		
	Doug Brown, Deputy Director, Dauphin County Economic Development Corporation		
	Mark L. Stonbraker, Public Safety Director, Highspire Borough		
	Andrew Verbos, Lieutenant, Susquehanna Township Police Department		
	Chris Eaton, Emergency Management Coordinator, Hershey Medical Center		
	Tony Subbio, Project Manager, Tetra Tech		

Discussion Points

This section summarizes each discussion point addressed during the Steering Committee Kickoff Meeting.

Project Scope

Mr. Subbio briefly reviewed the planning process that will be used to update the HMP, as it was described in Tetra Tech’s proposal and contract. Mr. Subbio explained that the mitigation strategy will be developed based on the results of the risk assessment and capabilities assessment.

Hazards of Concern

The committee discussed hazards that have impacted Dauphin County. Attendees identified the following impacts and issues related to hazards:

- Opioid addiction response will be analyzed to be able to leverage future funding.
- Attendees discussed civil unrest.
- Poor air quality due to hazards will be discussed as a secondary impact of those hazards, not profiled as its own hazard.
- Aging water and sewer infrastructure will be addressed in the utility interruption hazard profile.
- Impacts from sudden, severe rain events will be addressed in the flood, flash flood, and ice jams hazard profile.
- Documentation about droughts may be available from the Susquehanna River Basin Commission (SRBC). The SRBC is examining the impacts of short-term droughts occurring at key times.
- Avian influenza can cause major economic impacts in Dauphin County, though not as severe as in neighboring Lancaster County.
- The closure of rural medical offices and systems will be addressed in the pandemic and infectious disease hazard profile and the capability assessment.



MEETING NOTES

- The decline in 911 staff and volunteer firefighters and emergency medical services staff will be discussed in the capability assessment section; this issue is not its own hazard.

The hazards of concern are as follows:

- Building Collapse
- Cyber Attack
- Dam Failure
- Drought and Water Supply Deficiencies
- Environmental Hazards – Gas and Liquid Pipelines
- Environmental Hazards – Hazardous Materials Releases
- Flood, Flash Flood, and Ice Jam
- Hurricane, Tropical Storms, Nor'easter
- Invasive Species
- Landslide
- Opioid Addiction Response
- Pandemic and Infectious Disease
- Radon Exposure
- Subsidence, Sinkholes
- Tornado, Windstorm
- Transportation Accidents
- Utility Interruption
- Wildfire
- Winter Storm

Planning Team Members

Mr. Subbio described the role of the Planning Team and the organizations to be represented.

Mr. Subbio stated that the Pennsylvania Emergency Management Agency (PEMA) and Federal Emergency Management Agency (FEMA) Region III have recently begun to require that municipal authorities and special districts (including school districts) be treated as their own jurisdictions, similar to municipalities. Authorities and districts will have to meet participation requirements to be eligible to adopt the HMP and potentially receive mitigation funding. Ms. Passaro reported that the Harrisburg Redevelopment Authority joined the HMP as a jurisdiction since the HMP was last updated. Mr. Fisher stated that the county has a list of municipal authorities that is 85–90 percent accurate.

Attendees discussed additional stakeholders to involve in the planning process.

Public and Stakeholder Outreach

Mr. Subbio described methods of outreach that will be used in the planning process. The county will use its existing HMP website to provide information. Tetra Tech will develop an online mapping tool (Problem Identification Form) through which stakeholders can identify where and how hazards impact their communities. Tetra Tech will develop a set of information-gathering surveys for stakeholders to complete.

Ms. Passaro brought up the Town Hall event that Schuylkill County recently conducted as part of their HMP update. Attendees liked the idea of hosting a similar event for Dauphin County. If it were offered, there would need to be separate sessions for upper county and lower county.

Mr. Brown stated that there will be a Local Government Forum with municipal officials on April 2, 2024, and that the county can provide information on the planning process at that forum.



MEETING NOTES

Project Schedule

Mr. Subbio reviewed the project schedule and key milestones. The risk assessment and capabilities assessment will be complete by June 2024. The mitigation strategy will be developed by September 2024. The draft HMP will be completed in October 2024.

Next Steps

- Ms. Passaro will compile lists of points of contact for stakeholders to involve in the planning process.
- Tetra Tech will work with Dauphin County to identify and collect GIS data.
- Tetra Tech will develop the Problem Identification Form.
- Tetra Tech will develop the stakeholder surveys.
- Tetra Tech and Dauphin County will schedule the Planning Team Kickoff Meetings.
- Tetra Tech will continue to profile the hazards of concern.



AGENDA

DAUPHIN COUNTY 2025 HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting

Monday, February 12, 2024 | 10:00 – 11:00 a.m.

1. Welcome and Introductions

2. Project Scope

- a. Risk Assessment
 - b. Capability Assessment
 - c. Mitigation Strategy
 - d. Draft Development
-

3. Hazards of Concern

- Building Collapse
 - Cyber Attack
 - Dam Failure
 - Drought and Water Supply Deficiencies
 - Environmental Hazards – Gas and Liquid Pipelines
 - Environmental Hazards – Hazardous Materials Releases
 - Flood, Flash Flood, and Ice Jam
 - Hurricane, Tropical Storms, Nor'easter
 - Invasive Species
 - Landslide
 - Opioid Addiction Response
 - Pandemic and Infectious Disease
 - Radon Exposure
 - Subsidence, Sinkholes
 - Tornado, Windstorm
 - Transportation Accidents
 - Utility Interruption
 - Wildfire
 - Winter Storm
-

4. Planning Team Members

- County Departments
 - Municipalities
 - Sewer and Water Authorities
 - Schools and School Districts
 - Harrisburg Redevelopment Authority
 - Susquehanna Area Regional Airport Authority
 - Emergency services
 - Social service providers
 - Watershed Associations
 - Dam owners and operators
 - Higher Ed
 - Healthcare
 - American Red Cross
 - Prisons
 - Media
 - Utilities
 - Major Businesses
 - Railroad
 - SCTF
 - Tri-County Regional Planning
 - PA Turnpike Commission
 - Commonwealth Agencies
 - Federal Agencies
 - Neighboring Counties
-





AGENDA

DAUPHIN COUNTY 2025 HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting

Monday, February 12, 2024 | 10:00 – 11:00 a.m.

5. Public and Stakeholder Outreach

- a. Project Website
 - b. Problem Identification Form
 - c. Stakeholder Surveys
 - d. Social Media
 - e. Other
-

6. Project Schedule

7. Next Steps

- a. Identify points of contact
 - b. Collect GIS data
 - c. Develop the Problem Identification Form
 - d. Develop Stakeholder Surveys
 - e. Conduct the Planning Team Kickoff Meetings
 - f. Profile hazards of concern
-

8. Questions



Dauphin County 2025 Hazard Mitigation Plan Update Project Schedule

Task	Timeframe
<i>Project Management</i>	<ul style="list-style-type: none"> • Project Kickoff Meeting conducted on November 17, 2023 • Monthly status reports • Quarterly progress reports submitted to PEMA • Project Closeout Meeting upon FEMA approval of the HMP
<i>Task 1: Organize Resources</i>	<ul style="list-style-type: none"> • Steering Committee Kickoff Meeting conducted on February 12, 2024 • Initial Planning Team Meetings conducted in mid-March 2024 • StoryMap guidance provided throughout the planning process • Outreach to jurisdictions and other stakeholders throughout the planning process • Plans and other documents reviewed throughout the planning process
<i>Task 2: Conduct Capability Assessment</i>	<ul style="list-style-type: none"> • Capabilities assessed through May 2024
<i>Task 3: Update the Risk Assessment</i>	<ul style="list-style-type: none"> • Assess the risk from identified hazards of concern through mid-June 2024 • Public meetings to present risk assessment to Planning Team conducted in late June 2024
<i>Task 4: Develop Mitigation Strategy</i>	<ul style="list-style-type: none"> • Goals and objectives updated by mid-July 2024 • Mitigation Strategy Workshops conducted in early August 2024 • Mitigation actions developed by the middle of September 2024 • Steering Committee Meeting to review the mitigation strategy conducted in late September 2024
<i>Task 5: Define Plan Maintenance</i>	<ul style="list-style-type: none"> • Plan Maintenance section updated by mid-July 2024
<i>Task 6: Prepare the Updated HMP Draft</i>	<ul style="list-style-type: none"> • Draft developed by mid-October 2024
<i>Task 7: Review and Finalize the Updated HMP Draft</i>	<ul style="list-style-type: none"> • Draft reviewed with the Steering Committee in late October 2024 • Draft updated based on Steering Committee comments by mid-November 2024 • Public comment period from mid-November 2024 to early January 2025 • Public Draft Review Meetings conducted in the middle of January 2025 • Draft finalized by the end of January 2025
<i>Task 8: Submit the Updated HMP Draft for Formal Review</i>	<ul style="list-style-type: none"> • Draft submitted to PEMA in early February 2025 • PEMA Review Period from early February to early March 2025 • Draft HMP updated and submitted to FEMA Region III by mid-March 2025 • FEMA Review Period from the middle of March to the end of April 2025 • APA granted by the end of May 2025
<i>Task 9: Facilitate Adoption of the Updated HMP</i>	<ul style="list-style-type: none"> • Final HMP provided to the County for adoption by early June 2025 • Facilitate adoption by the County and participating jurisdictions through August 2025



DAUPHIN COUNTY 2025 HAZARD MITIGATION PLAN UPDATE
Steering Committee Kickoff Meeting

SIGN-IN

Monday, February 12, 2024 | 10:00 – 11:00 a.m.

NAME AND TITLE	AGENCY/ORGANIZATION	E-MAIL ADDRESS	TELEPHONE
Chris Eaton EM Coordinator	Huskey Medical Center	ceaton1@penntelhealth.psu.edu	717-251-6072
Doug Brown Dep. Director, Econ Dev	Econ Development	dbrown@dauphincounty.gov	717-405-9714
Lexi Passaro DEM Plan. Spec.	DC DPS	apassaro@dauphincounty.gov	717 558-6821
Bob Strat EM Specialist	DC OPS	RStrat@DauphinCounty.Gov	717-558-6816
Andrew Verbas Lieutenant	Susquehanna Township SD	averbass@susquehannatwp.com	717-908-9266
Chris Fisher Deputy Director	DC DPS	CFisher@dauphincounty.gov	717-558-6806
Matthew Weber	DC DPS	MWeber@smail.com	717 580 9481
Tony Subito Project Mgr	Tetra Tech	tony.subito@tetra-tech.com	717-839-5654
MARK L. STONBROKER PUBLIC SAFETY Dir.	HILKINSPIRE BOROUGHS	mstonbroker@highsprire.org	717-395-1952

